



Tuesday, September 16, 2014
Board of Education Meeting Minutes

RUSH-HENRIETTA CENTRAL SCHOOL DISTRICT

District No. 1 of the Towns of Rush, Henrietta, Pittsford, and Brighton

All appendices referenced to, herein, are incorporated into and made a part of the official minutes of this meeting to the same extent as if fully set forth.

In Attendance:

- Board members: Diane E. McBride, President
Phyllis P. Wickerham, Vice President
Robert C. Bower
Jean M. Chaudari
Rosie B. Mitchell
Pamela J. Reinhardt
Sue A. Smith
- Others: Dr. J. Kenneth Graham Jr., Superintendent of Schools
Mr. George DesMarteau, School Attorney
Mrs. Karen A. Flanigan, School District Clerk
Mrs. Nerlande Anselme, Assistant Superintendent, Student and Family Services
Dr. Patrick McCue, Assistant Superintendent, Human Resources and Strategic Initiatives
Mr. Andrew Whitmore, Assistant Superintendent, School Finance and Operations
Mrs. Dina Wilson, Assistant Superintendent, Curriculum and Instruction
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1. BOARD OF EDUCATION MEETING – GENERAL

A. Board of Education Members, Superintendent of Schools, School Attorney, School District Clerk, Cabinet Members

See above attendance.

B. Meeting Information

The regular meeting of the Board of Education of the Rush-Henrietta Central School District was held Tuesday, September 16, 2014, in the Dee Strickland Conference Room at the Parker Administration Building, 2034 Lehigh Station Road, Henrietta, NY 14467.

2. ANTICIPATED EXECUTIVE SESSION

A. Call to Order

Mrs. McBride called the meeting to order at 6:30 p.m.

B. Anticipated executive session to review an administrator's performance goals, some miscellaneous personnel matters, and some possible litigation matters

**MOTION TO ENTER EXECUTIVE SESSION AT 6:31 P.M. TO
REVIEW AN ADMINISTRATOR'S PERFORMANCE GOALS,
SOME MISCELLANEOUS PERSONNEL MATTERS, AND
SOME POSSIBLE LITIGATION MATTERS**

**MOVED: Mr. Bower
SECONDED: Mrs. Reinhardt
MOTION CARRIED: 7-0**

MOTION TO EXIT EXECUTIVE SESSION AT 7:10 P.M.

MOVED: Mrs. Reinhardt
SECONDED: Mrs. Wickerham
MOTION CARRIED: 7-0

3. OPENING OF PUBLIC MEETING

A. Call to Order, Pledge of Allegiance, Introductions, Agenda Review, and Announcements

Mrs. McBride called the meeting to order at 7:13 p.m. The Pledge of Allegiance was recited and introductions were done. During agenda review, the student representative(s) report was added prior to the public forum. There were no announcements.

BOARD MEMBER REPORT FROM STUDENT REPRESENTATIVE(S)

Mrs. McBride welcomed both student representatives – Lorriel Thomas (new student rep) and Michael Slattery (returning student rep) to the board. Ms. Thomas provided a report regarding homecoming Saturday, Sept. 20, and all the events leading up to it. She talked about the theme for each day of the week, the dodgeball tournament, powderpuff football game, semi-formal, Hall-of-Fame inductions, football game, and parade. Mr. Slattery spoke about some of the things going on behind the scenes – classrooms being moved into the new addition, Fall play practice beginning, open house Thursday, and a survey being conducted during open house using Chromebooks in order to showcase current technology being used. He added that all grade-level assemblies have been completed, the student council is hoping to elect a president at its November meeting, and student council advisors were hoping to meet toward the end of September to discuss the year's happenings.

4. PUBLIC FORUM

A. Audience Members May Address the Board of Education Regarding Items of Interest Not on the Agenda

There was no one in the audience.

5. CONSENT AGENDA ITEMS FOR ROUTINE MATTERS (Reference appendices #5A-F)

- A. Action pertaining to the award of bids – Custodial polyliners, Paper supplies
- B. Action pertaining to approval of a donation – Musical instrument – 9/3/14
- C. Action pertaining to approval of an overnight field trip (Roth) – Washington, D.C. – May 13-15, 2015
- D. Action pertaining to approval of an overnight field trip (Burger) – Washington, D.C. – May 20-23, 2015
- E. Action pertaining to approval of CSE/CPSE recommendations
- F. Action pertaining to approval of Board of Education meeting minutes – 9/2/14

**MOTION PERTAINING TO ACCEPTANCE
OF CONSENT AGENDA ITEMS #5A-F**

MOVED: Mrs. Chaudari
SECONDED: Mrs. Reinhardt
MOTION CARRIED: 7-0

Dr. Graham answered questions that had previously been asked and noted changes to the minutes which already have been made.

6. PERSONNEL ACTIONS (Reference appendix #6A)

- A. Action pertaining to approval of personnel actions

**MOTION PERTAINING TO APPROVAL
OF PERSONNEL ACTIONS**

MOVED: Mr. Bower
SECONDED: Mrs. Smith
MOTION CARRIED: 7-0

7. DISTRICT POLICY QUARTERLY REVIEW (Reference appendix #7A)

A. Board members will review Fiscal Management Policies 6600-6900 and Facilities Management Policies 7100-7500

Below is the detail of the 47 policies, regulations, and exhibits that were reviewed.

- **Policy Committee:** 6680, 6690, 6700, 6700-R, 6700-E.1, 6700-E.2, 6710, 6720, 6720-R, 6740, 6741, 6741-R, 6741-E.1, 6741-E.2, 6741-E.3, 6830, 6832, 6832-R, 6833, 6833-R, and 7500-E.1
- **Minor changes and then post to web:** 6600, 6600-R, 6640, 6670, 6831-E.2, 6900-E.1, 6900-E.2, 6900-E.3, and 7500-R
- **Minor changes and then ready for first read:** 6731 and 6831-R
- **No changes:** 6610, 6610-R, 6630, 6645, 6650, 6725, 6730, 6760, 6800, 6831, 6831-E.1, 6900, 7100, 7360, and 7500

8. DISTRICT RESERVE FUNDS (Reference appendix #8A)

A. Action pertaining to acceptance of the 2014-15 Reserve Plan

Mr. Whitmore reviewed the Rush-Henrietta Central School District General Fund - Summarized Balance Sheet. There were no questions.

**MOTION PERTAINING TO ACCEPTANCE
OF THE 2014-15 RESERVE PLAN**

**MOVED: Mr. Bower
SECONDED: Mrs. Smith
MOTION CARRIED: 7-0**

9. SUPERINTENDENT'S REPORT (Reference appendices #9A-B)

A. Written: District Priorities – Plan of Work

There were no questions. Dr. Graham stated that this will be taking place during workshops held over the next four weeks.

B. Written: Incidental Teaching Report

There were no cases of incidental teaching.

C. Oral Information

- There was a question regarding transportation at the last meeting. Mr. Whitmore responded the day after the meeting. There were no further questions.
- Dr. Graham provided an overview of his meetings with schools regarding full-day kindergarten.
- Homecoming is Saturday. Parade line-up begins at noon at the NGA. The parade begins at 12:30 p.m. A vehicle has been confirmed to carry signs, noting Board of Education. Board members would like to have an automobile available for all parades.
- The district entered the world of social media at about 10 a.m. today when it opened its Facebook page. The Facebook filter will be removed for district staff.

10. OLD BUSINESS (Reference appendix #10A)

A. NSBA Conference Attendance – March

Mrs. McBride and Mrs. Wickerham are planning to attend. Mr. Bower also is interested in attending. Mrs. Wickerham noted that pre-conference events are on Friday and the general conference events begin Saturday.

11. NEW BUSINESS (Reference appendices #11A-B)

A. Board Goals - Adoption

**MOTION PERTAINING TO ACCEPTANCE
OF THE 2014-2015 BOARD GOALS**

**MOVED: Mrs. Wickerham
SECONDED: Mrs. Mitchell
MOTION CARRIED: 7-0**

B. Board Workshops - Adoption

MOTION PERTAINING TO ACCEPTANCE OF THE 2014-2015 BOARD WORKSHOPS

**MOVED: Mrs. Chaudari
SECONDED: Mrs. Mitchell
MOTION CARRIED: 7-0**

C. NYSSBA Resolutions

Mrs. Reinhardt said she had received some tally sheets and asked that the remaining ones be returned to her as soon as possible so she has time to compile the information prior to the business meeting.

Mrs. McBride asked if there were any questions regarding the resolutions. Discussion ensued regarding the full-day kindergarten and pre-k resolutions and the use of student data and APPR. Mrs. Reinhardt stated that she would bring the compiled information to the business meeting and inquire about any questions board members may have while she is there.

12. BOARD MEMBER REPORTS

A. MCSBA Legislative Committee (Sept. 3)

Mrs. Reinhardt forwarded the minutes with some additional notes. She said there was more dialog on school nutrition.

B. MCSBA Information Exchange Committee (Sept. 10)

Mrs. Mitchell forwarded the minutes. She said there was a presentation on special education and the committee was able to discuss their topics for the year.

13. CLOSING OF MEETING

A. Board Meeting Recap

- Policies
 - Policies going to Policy Committee – 21
 - Policies with minor changes and then being posted to the web – 9
 - Policies with minor changes and going for a first read – 2
 - Policies with no changes - 15
- Homecoming – Saturday
 - NGA – noon line-up
 - Mrs. Wickerham to bring candy.
- NSBA resolution sheets to Mrs. Reinhardt as soon as possible.
- Be sure to “like us” on the district’s new Facebook account.

B. Adjournment

MOTION TO ADJOURN THE MEETING AT 8:25 P.M.

**MOVED: Mrs. Wickerham
SECONDED: Mr. Bower
MOTION CARRIED: 7-0**

C. Next Board of Education Meeting

The next Board of Education meeting is scheduled for 7 p.m. Tuesday, October 7, 2014.

Respectfully submitted,

Karen A. Flanigan
School District Clerk
Board Approved: October 7, 2014